

## Your application is NOT complete until this **signed** form <u>and</u> **signed** Work Education Agreement are received at Lindsay AAEC.

## EMAIL: anewstart@tldsb.on.ca

You will receive an email with your application status and intake date after the documents have been reviewed.

Legal Last Name, First Name, Middle Name	Home Phone		
Preferred Last Name, First Name (same as above □)	Cell Phone		
Preferred Pronouns Preferred Email Address			
Date of Birth     Student Number       Month     Day       Year	OEN		
Current / Home School (check one)	Current Grade		
×AAEC ×BMLSS ×FFSS ×GHS ×HHS ×HHSS × IEW ×LCVI ×VLC			
Does the student have an Individual Education Plan (IEP) that requires review for this placement? $ imes$	Yes ×No		
Parent / Guardian / Emergency Contacts			
Last Name, First Name	Relationship		
Email Address	Cell Phone		
Medical			
Does the student have allergies and/or health conditions that <b>are life-threatening</b> × Yes ×No If Yes, give details. Include food allergies:			
Permissions/Consents			
The permissions / consents that were provided to the TLDSB home school will also apply during Night School Co-op. This includes Computer and Internet Acceptable Use as well as permissions for student photograph/name/work to be displayed in school buildings, in Board publications and websites, and in print and/or electronic media.			

It is your responsibility to advise the school immediately if you would like to change any permissions / consents.

Co-op worksites must be within the overall TLDSB boundaries. Employers must be providing WSIB. Supervisors may not be an immediate family member. Signed Work Education Agreement must accompany this application form		
Name of Business:		
Name of Supervisor:		
Supervisor's Contact		

Phone Number:	
Address of Worksite:	
Position:	
(include a description of duties/responsibilities)	

## For School Guidance Department Staff to Complete

Credit Count (please check <u>one</u>): × Single Credit (110 hours) × Double Credit (220 hours)

Credit Tie-In: Co-op credits are to be tied to a successfully earned credit.

SHSM: Is the student working towards SHSM certification? × Yes × No × Maybe / Undecided

If yes, please identify the sector:

## Acknowledgement (School, Student and Parent)

School Acknowledgement / Approval: There has been consultation and counseling with regards to the aforementioned student participating in Night School Co-op.			
Counselor's Signature:	Date:		
Principal's Signature:	Date:		
<b>Student Acknowledgement:</b> I understand that there are requirements for earning my Night School Co-op Credit: pre-placement assignments (approximately 10 hours), successful completion of 100 hours of work placement per credit, ongoing course assignments and a culminating assignment.			
Student's Signature:	Date:		
<ul> <li>Parent/Guardian Acknowledgement: <ul> <li>I/we certify the information submitted on this application is correct.</li> </ul> </li> <li>I/we understand that it is our responsibility to advise the school immediately of any changes in information stated on this form.</li> <li>I/we understand that the Principal (or designate) in an emergency will act as my agent to engage medical attention and/or hospitalization of my child if deemed necessary.</li> <li>I/we acknowledge that the school accepts no liability for thefts which may occur on the school or workplace premises.</li> <li>PLEASE NOTE: If your child is 16 or 17 years of age at the time of this collection, you must have the necessary consent of the child to permit the collection under the Municipal Freedom of Information and Protection of Privacy Act.</li> </ul> Parent / Guardian Signature:			
<b>Privacy of Confidential Information</b> The personal information you have provided on this form and any other correspondence relating to your involvement in our programs is collected by the District School Board under the authority of the Education Act (R.S.O. 1990 c.E.2) ss. 58.5, 265 and 266 as amended. The information will be used to register and place the student in a school, or for a consistent purpose such as the allocation of staff and resources and to give information to employees to carry out their job duties. In addition, the information may be used to deal with matters of health and safety or discipline and is required to be disclosed in compelling circumstances or for law enforcement matters or in accordance with any other Act. The information will be used in accordance with the Education Act, the regulations, and guidelines issued by the Minister of Education governing the establishment, maintenance, use, retention, transfer and disposal of pupil records. For questions about this collection, speak to the school principal.			